

## **Giggles 'n' hugs party rental agreement**

*By reading and signing this contract you (the host) agree to comply with the following policies and procedures set forth by Giggles 'n' Hugs Children's Restaurant.*

### **Booking a party**

Securing a private party requires a non-refundable deposit of \$500.00. This amount will go towards the final balance of your bill. A higher deposit may be required for longer/larger events. Without a deposit we are unable to guarantee the availability of any time or date.

### **Cancellation and Amendment Policy**

Once a deposit has been placed, the time and date are confirmed between the host and Giggles 'n' Hugs. If an amendment to the time or date is required an admin fee of \$250.00 will be included on your invoice.

In the case of cancellation, the deposit will not be refunded.

### **Party Durations**

Private event durations begin at 2 hours at a set rental fee of \$500.00. Additional time may be purchased in advance if required.

Because we pride ourselves in providing a clean and safe environment for you and your guests we require adequate time to set up between each event. It is therefore imperative that all guests are aware of the time and as the Host you ensure your guests do not exceed the time allocated to your party. If seven (7) or more guests are on the premises 15 minutes after the end of your party you will be charged a prorated fee (based on 30 minutes) of \$125.00.

### **Planning your party**

Menu and guests:

The host is responsible for providing Giggles 'n' Hugs with an accurate headcount and menu one (1) week prior to the party date. The headcount must be divided between adults and children and a final count to include any changes in numbers etc. should be given before **5pm** the Wednesday before the party.

The final headcount given before the date of the party will be the minimum number of guests invoiced on the final bill.

If up to 10 guests arrive that have not been accounted for during the planning you will be charged \$20.00 per additional child and \$15.00 per additional adult.

If more than 10 people arrive over the final headcount you will be charged the prices set above including an additional fee of \$150.00.

Entertainment and extras:

If you require Giggles 'n' Hugs to book any entertainment we require as much advance notice as possible. We are unable to guarantee the availability of any specific act, however Giggles 'n' Hugs will endeavor to provide the best entertainment possible and communicate advancements and changes or replacements throughout the booking process.

If you decide to cancel an act once it has been expressly confirmed and booked you will be charged a cancellation fee of \$100.00.

If you require Giggles 'n' Hugs to provide a theme of any kind we require at least (2) two weeks' notice. Themes are subject to availability and in some cases subject to changes in price. Purchasing a theme through Giggles 'n' Hugs begins at \$150.00 and includes sourcing the decorations as well as the set-up. If you choose to cancel or change a theme once it has been ordered you will be charged a \$100.00 cancellation fee.

If you wish to provide your own theme/decorations you may drop off such supplies prior to the party. Giggles 'n' Hugs will ensure proper set-up. Set-up fees begin at \$50.00 and will subsequently be subject to the amount of set up required.

*You are permitted to bring your own outside entertainment, decorations or activities at the discretion and approval of Giggles 'n' Hugs management. We reserve the right to refuse anything deemed inappropriate, dangerous or that might conflict with the interests of the restaurant in any way.*

### **Guidelines**

In reference to bookings and orderings, Giggles 'n' Hugs' responsibility extends only as far as the booking/ordering and confirmation process of hiring acts. All vendors and entertainers are subcontractors and are liable and responsible for the quality and reliability of themselves. Giggles 'n' Hugs has positive relationships with selective entertainers and therefore chooses to work with and associate with those of which we recommend.

Giggles 'n' Hugs accepts no responsibility for the loss or damage to any guests belongings (personal or otherwise).

Giggles 'n' Hugs Restaurant reserve the right to refuse service to any guest, or to remove any guest from the premises (or play area) if their behavior is deemed disorderly or inappropriate toward any staff member or guest.

No outside food may be brought to or consumed on the restaurant premises without prior approval of management, with the exception of cake.

Alcohol is permitted on the premises during private events. Giggles 'n' Hugs staff are not legally permitted to serve any alcohol. It is the responsibility of the host to ensure that the consumption and distribution of alcohol is done so in a responsible manner.

The play area requires the following:

- **No food**
- **No drinks**
- **No shoes**
- **Socks only**

It is the responsibility of the host to ensure all guests are aware and advised of these basic requirements and to have access to socks if entering the play area. Socks are available to purchase at the front desk and can be added onto the party bill if required.

Cleaning and or repair fees apply if as a result of contradicting these requirements the play area (including its contents) is damaged or dirtied.

Responsibility

Parents and caregivers are fully responsible for the safety and wellbeing of their children throughout their time at our facility. Giggles 'n' Hugs staff accept no responsibility or liability for the welfare of any person entering the facility or play area. Our Play Aid staff is responsible for ensuring a wholesome environment is maintained and to promote positive interaction and fun for guests. Any additional acts of care/supervision are done so on a voluntary and individual basis and not necessarily a requirement set forth by Giggles 'n' Hugs.

**Closing the bill**

Your final bill will be provided towards the end of your party. It will reflect all costs including headcounts, rental fees entertainment, themes and anything else specifically related to your party as well as a 15% gratuity for the staff.

Pre-party invoices may be requested before your event. These reflect any costs (current at the time requested) based on the information you have provided and details specific to your event in order to give you an estimation of your bill- this is not a final bill and must not be considered as a final quote or receipt as it is subject to change.

No negotiations on pricing will be entered. Your bill is your final invoice and must be paid in full before leaving the premises.

*The stipulations and policies set forth within this agreement shall be governed by the laws of the state of California.*

**The undersigned has read and understands the aforementioned party rental agreement and agrees to abide by and be bound by the guidelines, procedures and regulations set forth by Giggles 'n' Hugs Children's Restaurant.**

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_